

Strategic Math Tutoring

Student Intake Form

Thank you for taking the time to thoughtfully and thoroughly answer these questions so I can work most effectively with your child. Feel free to use additional paper.

Please print, fill out and email this back to strategicmathtutoring@gmail.com

NAME OF STUDENT:	PARENT/GUARDIAN NAME(s):	
AGE & BIRTH DATE:		
HOME ADDRESS:		
CONTACT PARENT/GUARDIAN(s) PHONE:		
CONTACT PARENT/GUARDIAN EMAIL(s):		
SCHOOL:	GRADE:	TEACHER NAME:
MATH PROGRAM/CURRICULUM USED AT SCHOOL:		
EMAIL ADDRESS(es) for INVOICES:		
NAME, EMAIL & PHONE for everyone who should get lesson reminders (teachers?):		

How often would you like tutoring sessions? Minimum is 1x/week.

Where would you like tutoring? (Louisville Office, School, other – travel fees apply, see website)

*summer sessions are only offered in Louisville office

When would you like to begin? Note: we will begin with the assessment series. Assessment rates are on website. Please include any scheduling notes/needs.

Tell me about what led you to seek math tutoring.

What are your goals as a parent for math tutoring?

What is your child's current attitude towards math learning? Towards tutoring? Are you aware of any specific goals or hopes your child may have for math? Any barriers?

Tell me about your child as a learner of mathematics.

- What do you see as strengths?
- What do you see as challenges?
- What is their confidence level with mathematics?

What is your view of your child's mathematics education experience thus far?

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There are many ways to approach tutoring. Some models assist students with grade level material. I follow your child's current knowledge and understanding and build upon that to ensure they are growing towards grade level standards and/or beyond grade level standards. My work focuses on the areas of **number sense and computation**. This means that working on classroom assignments/homework may not be appropriate for our tutoring session time especially when there may be a larger gap between your child's current understanding and grade level standards. I always make decisions based on what would yield the most growth for students. Please let me know if you have any questions or objections.

Tell me about any learning differences/challenges and any IEP or 504 considerations?

Describe your child's overall:

Attention span?

Relationship with school?

Tell me about any current or past tutoring and/or interventions in any area, not limited to math.

Tutoring Policies and Invoicing:

- *Invoices will be emailed at the end of each month and are due within one week.*
- *All rates are published on the website. Please familiarize yourself with rates for sessions, travel fees, assessment session fees, school/teacher conference fees, etc. . . . Please understand that any additional fees incurred will be added to invoices (such as room rental fees, fees charged by your school, etc. . .)*
- **24 hour cancellation notice required** for missed sessions due to any absences and/or variations to the school schedule. *Parents are responsible for notifying Amy of any school/class events which would interfere with scheduled sessions. I appreciate ample (more than 24 hours) notice for cancellation needs to accommodate other students who may wish to use your slot. Sessions not cancelled at least 24 hours in advance will be charged. This includes in-school sessions. Please notify me of absences from school right away in the morning. Recurring absences may result in losing your future scheduled sessions to accommodate students on the waitlist.*
- *You will get a portal invitation from Tutor Bird after submitting this form. TutorBird is used for monthly auto-generated invoicing and allows you to view scheduled sessions as well as manage reminder notifications. Please add my email AND noreply@tutorbird.com to your contacts so that these emails and invoices do not go to spam. Gmail is particularly vulnerable to this; add whitelist filters for these email addresses.*

*By signing below, you acknowledge you have read the policies listed above, consent to tutoring services, agree to pay invoices on time, have reviewed all rates and additional fees on the Strategic Math Tutoring website and have provided relevant and factual information.

Parent Name: _____

Signature: _____

Date: _____

Who can I thank for the referral? _____